

Minutes of the February 26, 2026 Library Board meeting

Attendance

Board members

- H. Allan
- A. Hardy
- B. Harvey
- A. Hazfi
- R. Jamal
- S. Sandhu
- P. Somji
- T. Valente
- C. To, Student Advisory Trustee

Staff members

- D. Hutchison Koep, Chief Librarian
- M. Liddle, Manager, Collections, Communications & Operations
- S. Tarcea, Manager, Public Services
- L. Wright, Recording Secretary

Regrets

- D. Brown

The meeting was called to order at 6:00 p.m., and opened with a territorial acknowledgement by Trustee P. Somji.

Trustee R. Jamal joined the meeting at 6:03 p.m. and Trustee T. Valente joined at 6:04 p.m.

Workshop

1. Governance fundamentals

Michael Blatchford from Miller Thomson LLP presented on Board governance and fiduciary duties, including the *BC Libraries Act* requirements, principles for Boards, directors' duties and obligations, and decision-making and board meetings.

Adoption of minutes

1. Minutes of the January 22, 2026 Board meeting

Moved by Trustee A. Hardy, seconded by Trustee H. Allan

THAT the minutes of the January 22, 2026 Library Board meeting be adopted.

CARRIED UNANIMOUSLY

- a. Business arising from the January 22, 2026 Board meeting

All business arising has been referred to staff or committees, is in progress, and/or complete.

Consent agenda items

2. January Chief Librarian's report
3. February 2026 program calendar
4. 2026 Calendar of events
5. Student Advisory Trustee report
6. Information reports
 - a. Solar Panel Charging Kits
7. Employee health & wellness fund policy (updated for 2026)

Moved by Trustee A. Hazfi, seconded by Trustee T. Valente

THAT the consent agenda items be adopted.

CARRIED UNANIMOUSLY

Reports

8. Chair
 - a. Joint North Shore library boards workshop

Trustee B. Harvey led a discussion to gauge interest in a joint North Shore library boards workshop in the fall. Trustees expressed interest to move forward with the idea as it provides an opportunity and value to meet and connect with other Board members.

9. Chief Librarian
 - a. 2026 Budget update

Chief Librarian D. Hutchison Koep commented that the Financial Plan bylaw was formally adopted at Council's February 2, 2026 meeting, and there are no changes to the library's budget submissions.

Chief Librarian D. Hutchison Koep noted an upcoming library author talk and panel discussion on March 5, 2026 in collaboration with Mayor Linda Buchanan and in recognition of International Women's Day.

10. Councillor

Trustee T. Valente highlighted the following topics from recent Council meetings:

- January 26, 2026 Council meeting: community grant recommendations and allocations
- February 2, 2026 Council meeting: repair café events

- February 9, 2026 Council meeting: North Shore Lions Youth Exchange program support

Trustee T. Valente also commented on the new provincial legislation (Bill 25), requiring the City to [update its Official Community and Zoning Bylaw](#).

11. InterLINK

On behalf of Trustee D. Brown, Trustee B. Harvey reported that Trustee D. Brown has been elected as the InterLINK Board Chair. The InterLINK Board recently approved their annual operating plan and budget, and revisions to its structure.

12. Trustee reports

No reports.

New business

13. Long-term library service delivery plan – Proposed service levels

Annerieke van Hoek from studioHuB architects presented on the library's long-term service delivery plan, including defining service levels, City Library's unique context, service level tiers, and next steps.

Moved by Trustee R. Jamal, seconded by Trustee H. Allan

THAT the North Vancouver Library Board move the meeting in-camera.

CARRIED UNANIMOUSLY

C. To, Student Advisory Trustee, and staff and guests were excused from the meeting.

The Board recessed to in-camera at 8:42 p.m.

The Board returned to their regular session at 9:17 p.m.

Adjournment

Moved by Trustee T. Valente, seconded by Trustee P. Somji

THAT the North Vancouver City Library Board meeting be adjourned.

The meeting adjourned at 9:17 p.m.

Brendan Harvey 
Board Chair

Date March 12, 2026

Deb Hutchison Koep 
Secretary

Date March 12, 2026