

## Minutes of the January 22, 2026 Library Board meeting

### Attendance

#### Board members

- H. Allan
- D. Brown
- A. Hardy
- B. Harvey
- A. Hazfi
- S. Sandhu
- P. Somji
- C. To, Student Advisory Trustee

#### Staff members

- D. Hutchison Koep, Chief Librarian
- M. Liddle, Manager, Collections, Communications & Operations
- S. Tarcea, Manager, Public Services
- L. Wright, Recording Secretary

#### Regrets

- R. Jamal
- T. Valente

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The meeting was called to order at 6:06 p.m., and opened with a territorial acknowledgement by Trustee H. Allan.

Trustee B. Harvey welcomed leadership staff attending to introduce themselves and their portfolios during the presentation portion of the meeting.

### Election of officers

1. Nominations committee report

**Moved by Trustee A. Hazfi, seconded by Trustee D. Brown**

**THAT the North Vancouver City Library Board receive the nominations committee report.**

**CARRIED UNANIMOUSLY**

2. Officers were acclaimed as follows:
  - a. Chair – B. Harvey
  - b. Vice Chair – R. Jamal
  - c. Finance Committee Chair – A. Hardy
3. Representatives were appointed as follows:

- a. Advocacy Committee – deferred
- b. Finance Committee – A. Hazfi and P. Somji
- c. Governance Committee – H. Allan, R. Jamal, and S. Sandhu
- d. InterLINK representative – D. Brown
- e. InterLINK alternate – H. Allan

Discussion ensued regarding the deferral of appointments to the advocacy committee. Trustees agreed to refer questions of the purpose and nature of Board advocacy and the need for a standing advocacy committee to the Governance Committee to develop recommendations for Board consideration.

In response to a question, Chief Librarian D. Hutchison Koep clarified that federal advocacy issues (such as book rates through Canada Post) and provincial matters are currently addressed by the Board Chair and Chief Librarian through correspondence or meetings.

Trustees agreed that the Board currently enjoys a good relationship with Council.

## **Adoption of minutes**

1. Minutes of the November 27, 2025 Board meeting

**Moved by Trustee D. Brown, seconded by Trustee H. Allan**

**THAT the minutes of the November 27, 2025 Library Board meeting be adopted.**

**CARRIED UNANIMOUSLY**

- a. Business arising from the November 27, 2025 Board meeting

All business arising has been referred to staff or committees, is in progress, and/or complete.

## **Consent agenda items**

2. November + December Chief Librarian's report
  - a. Squamish Ocean Canoe Family residency update
  - b. Celebrating 2025 in numbers
3. January 2025 program calendar
4. 2026 Calendar of events
5. Council reports
  - a. Information report to Council: Major City funded agencies – accumulated surplus
6. InterLINK
  - a. InterLINK overview
  - b. InterLINK 2024 by the numbers

- c. InterLINK 2026 provisional budget (for approval)
- d. InterLINK 2026 budget FAQs

**Moved by Trustee A. Hardy, seconded by P. Somji**

**THAT the North Vancouver City Library Board receive the InterLINK 2026 provisional budget as information.**

**CARRIED UNANIMOUSLY**

Trustee D. Brown noted that the InterLINK Board provisionally adopts the InterLINK budget, then local Boards receive it for information prior to formal adoption by the InterLINK Board.

- 7. Student Advisory Trustee report
- 8. Information reports
  - a. Youth Friendly North Shore Youth Action Grants 011 & 012
- 9. Correspondence
  - a. Provisional 2026 InterLINK budget

**Moved by Trustee A. Hazfi, seconded by H. Allan**

**THAT the consent agenda items be adopted.**

**CARRIED UNANIMOUSLY**

## **Reports**

- 10. Chair
  - a. 2026 Board calendar

Trustee B. Harvey commented on the 2026 Board calendar, and noted it is reviewed at mid-year for adjustments.

- b. Email protocols

Trustee B. Harvey reminded trustees that we have now made the switch to the @nvcl domain for emails. All emails should be sent to trustees' @nvcl.ca email addresses, not personal addresses.

- 11. Chief Librarian
  - a. 2026 budget update

Chief Librarian D. Hutchison Koep reported the 2026 budget bylaw is expected to have its 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings by Council on Monday, January 26, 2026, and to be adopted in early February.

A comment was made that the Board be thoughtful about the 2027 budget in the face of potential tax increases as development slows, as well as an upcoming election.

b. Volunteer appreciation

Chief Librarian D. Hutchison Koep noted the annual volunteer appreciation event is scheduled on April 23, 2026, with more details to come.

12. Trustee reports

No reports.

**Moved by Trustee A. Hazfi, seconded by Trustee S. Sandhu**

**THAT the North Vancouver Library Board move the meeting in-camera.**

**CARRIED UNANIMOUSLY**

C. To, Student Advisory Trustee, and staff were excused from the meeting.

The Board recessed to in-camera at 6:31 p.m.

The Board returned to their regular session at 6:43 p.m.

## **Adjournment**

**It was duly moved, seconded and carried:**

**THAT the North Vancouver City Library Board meeting be adjourned.**

The meeting adjourned at 6:43 p.m.

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Brendan Harvey  
**Board Chair**

  
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Date Feb 26, 2026

Deb Hutchison Koep  
**Secretary**

  
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Date Feb 26, 2026.