# **Borrow and renew**

All library materials may be borrowed with a library card, with the exception of reference materials and home services audiobooks.

Don't have a library card? Find out how to get one.

#### Popular requests

Get a library card

Request an interlibrary loan

City Library app

### Renewals and returns

#### Renewals

Your item will automatically renew if renewals are allowed and no one else has a hold on it. You will receive an email notification with the new due date.

#### Returns

You can return materials to the return slot in the library or to the exterior book drop (open 24/7 on the east side of the library).

#### Fines and fees

NVCL does not charge fines on overdue materials. We charge the replacement cost (plus a processing fee) for lost, damaged and long-overdue (6 weeks) items assumed to be lost.

#### Holds

There is no fee to place holds on titles in our catalogue. When your hold is ready you will receive an email, and you have 7 days to come in and pick up your hold, which must be done during open hours. There is a \$1 fee for holds that are not picked up and checked out.

## Loan periods

Different types of library materials have different loan periods. Most regular materials are 4 weeks, and high-demand items such as new books, DVDs and video games are 2 weeks. See the table below for details, including renewals and maximum borrowing limits. Check your <u>account online</u> to view the due dates of your materials

## **Borrowing limits**

Item	Loan period	# of renewals	Max # out
Regular books, paperbacks, large print books	4 weeks	2	no limit
New & display books (2nd floor)	2 weeks	1	no limit
Ebooks & audiobooks with Overdrive/Libby	3 weeks	see app	7
Magazines	2 weeks	1	no limit

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Item	Loanperiod	# ofrenewals	Max #out
DVDs, Blu-rays	2 weeks	1	no limit
Electronic & video games	2 weeks	1	5
Book club titles	6 weeks	1	12
Playaway pre-loaded children's audiobooks	4 weeks	2	3
Board games/puzzles	4 weeks	2	3
iPads, Kobos & Chromebooks	4 weeks	2	1