

MS Office learn and practice: Word

This is an in-person event

Date September 11, 2025

Time 7:00 pm to 8:30 pm

Location Collaboratory

Event type [Collaboratory](#), [Technology classes](#)
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Event overview

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Due to limited space and high interest, please be aware that we will only hold your spot for 5 minutes if the class is full.

Knowledge of Microsoft Office is consistently in the top five requirements in job postings. Want to learn MS Office's most popular applications, Word and Excel? In these hands-on practice sessions, you can work through practice problems to gain the skills you need to use these applications.

We will be focusing on an Introduction to MS Word between September 11–October 2. Each week we will build on the skills and tasks done in the previous week. Because of this, it is recommended that you attend all four sessions. Registering once will register you for all future sessions.

Registration is recommended. Each person must register individually. Participants may drop in if space permits. Limit of 12 spaces.

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Other Dates

[Thursday, September 18, 2025 - 7:00 pm](#)

[Thursday, September 25, 2025 - 7:00 pm](#)

[Thursday, October 2, 2025 - 7:00 pm](#)