

RBDIGITAL MAGAZINES FOR DESKTOPS

STEP 1: Getting an Account

1. Go to www.nvcl.ca/research/onlineresources, scroll down, and click on **"RBDIGITAL"**.
2. Click the **"REGISTER"** link at the top right.
3. Enter your information, and then press **"REGISTER"**.
4. Then **"SIGN IN"** with your username and password.

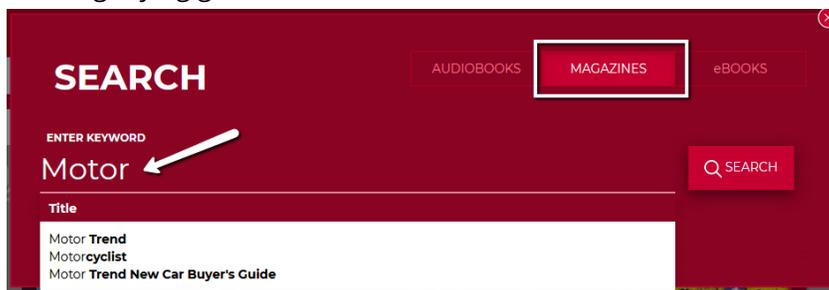


STEP 2: Find and Check Out a Magazine

1. To browse the magazine collection, scroll down past **Audiobooks** to the **Magazine** section:



2. Click the **"+ EXPLORE"** button. At the next screen you can use the filter button to narrow your browse by genre or language.
3. Alternatively, you can search magazines from the global search tool at the top of the page. Click the magnifying glass, and then on the next screen choose **"MAGAZINES"** and type a keyword:



4. Once you're typed a keyword you can either click **"SEARCH"**, or click one of the suggested titles in the drop down list.
5. When you find a magazine you want, **click on its cover**. You can check out the current issue by clicking the red **"CHECKOUT"** button, or view back issues by clicking the **"ALL ISSUES"** link found below the current issue.
6. If you want to be emailed when the next issue is ready, check the box for **"Email Me.."**. You can either click **"keep Browsing"** to go get more magazines, or click **"Read Now"**.



DESCRIPTION DETAILS ALL ISSUES

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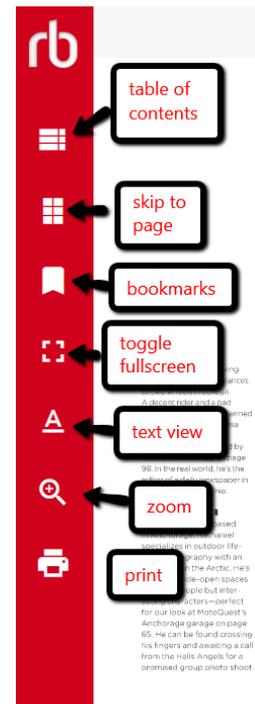
STEP 3: Access Your Collection

1. Click on the 'Hamburger' main menu icon at the top left:
2. Choose **"CHECKED OUT"** from the list. Use the forward and back arrows to browse through your checked-out magazines.
3. Or, you can click **"View all"** to see all your checked out magazines on one page.
4. Whenever you want to return to the library magazine collection to check out more issues, click the main menu icon and choose **"MAGAZINES"**, or click the magnifying glass, and repeat step 2 above.



STEP 4: Reading Magazines

1. To start reading, click the magazine cover and click **"READ"**. The magazine will open in a new window or tab.
2. Use the **Arrows** at the side of each page to flip to the next/previous page.
3. Use the tools at the left side of the screen to help navigate:
 - **Text view** allows you to view the article without images
 - Use the **magnifying glass** to **zoom** in on a page
 - The **Print Page** option is not always available – it depends on whether the publisher of the magazine has chosen to offer it.



STEP 5: Managing Your Collection

If you want to get return any magazines in your collection, just click the **"RETURN"** button right next to the **"READ"** button (go to the main menu, click **"CHECKED OUT"**, and find your magazine there).